

Massachusetts Department of Public Health
Division of Health Care Quality
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SCHOOL-BASED HEALTH CENTERS - PHYSICAL PLANT & PLAN REVIEW REQUIREMENTS

Licensed as satellite clinics of hospitals or clinics according to the following:

- ☐ 105 CMR 140.000 "Regulations for the Licensure of Clinics"
- ☐ 105 CMR 130.000 "Hospital Licensure Regulations"
- ☐ A.I.A. "Guidelines for Design and Construction of Hospital and Health Care Facilities"

Basic Clinic Requirements

- ☐ Waiting/reception areas
- ☐ Public telephone & public drinking fountain*
- ☐ Offices & record storage areas
- ☐ Nurses area with medicine prep/storage with handwashing sink
- ☐ Exam room with a minimum of 80 sq. ft. with handwashing sink & sight/sound privacy
- ☐ Utility room with flushing-rim service sink, handwashing sink & work counter
- ☐ Storage for equipment, supplies & linen (separate clean & soiled linen storage areas are required)
- ☐ Janitor closet with service sink*
- ☐ Toilet facilities*
- ☐ Mechanical ventilation of all rooms without operable windows
- ☐ Mechanical ventilation of utility room, janitor closet, & toilet rooms
- ☐ Accessible to the handicapped
- ☐ Corridors 5 feet in width (waiverable for existing)
- ☐ Doors 2'-10" wide

*use of school facilities is acceptable

Plan Submission Requirements

- Existing space without renovations
 - ☐ Plans indicating all room dimensions and identifying all functional areas of the clinic
 - ☐ Plans showing information regarding heating, lighting and ventilation
 - ☐ Plans showing all required spaces not provided within the clinic
- Clinics with renovations
 - ☐ Actual construction documents of areas to be renovated with all functional areas identified
 - ☐ Construction documents to include architectural, plumbing, electrical and mechanical plans
 - ☐ Copies of the plan approvals from the Department of Public Safety and the local building inspector must be provided